

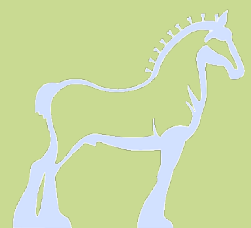
2024

JUNE 15 - 16

SRCS COMMERCIAL SITES



Version 1.0



Scenic Rim Clydesdale Spectacular
Commercial Site Handbook 2024

12 Years of Clydesdale Spectacular

EVENT INFORMATION

COMMERCIAL SITE APPLICATIONS OPEN:
1st December 2023

COMMERCIAL SITE APPLICATIONS CLOSE:
31st March 2024

EVENT DATES:

TRADING DAYS:

Saturday 15th June 2024
Sunday 16th June 2024

BUMP-IN:

Thursday 13th June 2024 (after
2pm)
Friday 14th June 2024
Saturday 15th June 2024 (strictly
between 5.00am and 7.00am)

BUMP-OUT:

Sunday 16th June 2024 (strictly
after 4.30pm)
Monday 17th June 2024

TRADING TIMES:

SATURDAY 8.00am – 4.30pm
SUNDAY 8.00am – 4.30pm

The Scenic Rim Clydesdale Spectacular is a two (2) day event. Commercial Vendors must trade both days of the event and trading hours must be strictly adhered too.

BUMP-IN

Vehicle access is only permitted on days prior to the event and between 5:00am and 7:00am on Saturday morning.

Vehicles are not permitted to drive into any pavilion including the Scots Pavilion.

Please follow the instructions of the Operations Manager and any other Event Staff when parking your vehicle.

BUMP-OUT

Any abandoned goods or temporary structures left at the Boonah Showgrounds after Bump-Out become the property of the Boonah Show Society Inc.

Parking onsite for the removal of goods is only allowed after the Operations Manager has deemed the site safe for the public after the event. Please follow the instructions of the Operations Manager and any other Event Staff when parking your vehicle.

COMMERCIAL PERSONNEL

APPLICATIONS & EVENT ORGANISER:

Greta Stanfield
(All contact prior to the event)

COMMERCIAL OPS MANAGER & WHS OFFICER:

David Stanfield
(All contact during the event)

FEES & CHARGES

FOOD VENDORS:

Commercial Food Vendor	\$220
Power Outlet (Qty 1)	\$15
Power Outlet (Qty 2)	\$30
Power Outlet (Qty 3)	\$45
Power Outlet (Qty 4)	\$60

OUTDOOR COMMERCIAL SITE:

3m Frontage	\$70
6m Frontage	\$90
7.5m Frontage	\$100
9m Frontage	\$105
12m Frontage	\$115
15m Frontage	\$135

No powered sites available outdoors

INDOOR SCOTS PAVILION (McDougall Building & Muller Building):

3m Frontage	\$70
6m Frontage	\$90
7.5m Frontage	\$100
9m Frontage	\$105
12m Frontage	\$115

(Only one 12m site available please check prior to application)

Power Outlet (Qty 1) \$15

NO REFUNDS WILL BE GIVEN AFTER CLOSE OF APPLICATIONS. IF THE EVENT IS CANCELLED DUE TO COVID-19 A REFUND WILL BE GIVEN.

PAYMENT OF FEES

Preferred method of payment is via direct credit.

Bank Account Details:

Bendigo Bank, Boonah Branch

BSB: 633 000

Ac No: 197 261 522

REFUNDS

No refunds will be given after close of applications.

If COVID-19 restrictions cause the cancellation of the event, SRCS will issue a full refund of entry fees.

FRONTAGE

Tent guide ropes and draw bars should be included in maximum frontage and depth measurements. If your frontage falls between a specified frontage, please choose the higher frontage (meters).

PUBLIC LIABILITY INSURANCE

All Commercial Vendors must supply current Certificate of Currency for Public Liability Insurance.

COVID-SAFE

We suggest to all Commercial Vendors & Food Vendors that they practice COVID-Safe measures wherever practical.

If you feel unwell and have any symptoms of covid we respectfully ask that you please do not attend the Scenic Rim Clydesdale Spectacular.

COVID-Safe Suggestions:

- ✓ Provide an appropriate alcohol-based hand sanitizer at your stall.
- ✓ Encourage one-way flow of pedestrian traffic in and/or past your stall.
- ✓ Stay at your stall and avoid interaction between other stall owners.
- ✓ Monitor physical distancing measures in queues at your stall, ensuring that queues do not cross main foot traffic.

FOOD LICENSING

Food Vendors must supply all current and appropriate food licensing and food handling paperwork.

ON-SITE SECURITY

A security guard will be available only during trading hours of the event.

ON-SITE CAMPING

Camping

If you need to camp behind or close to your commercial site for security, this must be pre-arranged and booked at time of application.

Camping Fees

Non-powered campsite (tent only):
\$10 per/person, per/night
Camping fees to be paid at time of applications.

Campfires

Campfires are NOT permitted on the Boonah Showgrounds for the duration of the Scenic Rim Clydesdale Spectacular event.

Dogs

Are permitted on-site for the duration of the Scenic Rim Clydesdale Spectacular (Monday before and after). Dogs must be contained or on a leash and please clean up after them.

If you would like to bring your dog on-site other times of the year or for to other events held on the Showgrounds please enquire directly with the Boonah Show Society Secretary on 07 5463 1124.

SITE ACCESS

Commercial vendors can access the Showground facilities no earlier than Thursday 2pm prior to the event and no later than Monday 10am after the event.

Scots Pavilion & Food Vendors can Bump-In on Thursday 13th (after 2pm) or Friday 10th June 2024. They are NOT permitted to Bump-In on Saturday morning.

Outdoor Commercial Vendors can Bump-In on Thursday 13th (after 2pm) or Friday 14th June 2024 and on Saturday 17th June 2023 between 5:00am-7:00am.

BUMP-IN:

Thursday 13th June 2024 (after 2pm)

Friday 14th June 2024

Saturday 15th June 2024 (strictly between 5.00am and 7.00am, outdoor sites only, indoor sites are not permitted bump-in on Saturday)

BUMP-OUT:

Sunday 16th June 2024 (strictly after 4.30pm)

Monday 17th June 2024

ALL VENDORS must be ready to trade by 8:00am Saturday morning.

ALL VEHICLES must be removed from the event site by 7:00am on Saturday morning.

SAFETY REQUIREMENTS

It is a condition of entry during the bump-in and bump-out that the following rules are adhered to:

- ALL persons accessing Boonah Showgrounds MUST provide their own high visibility vest and it must be worn at all times during bump-in and bump-out.
- Closed in shoes must be worn (no thongs, sandals etc).
- Other Personal Protective Equipment (PPE) is to be used as required.

Failure to comply with these requirements will mean immediate removal from the site.

COMMERCIAL SITE EVENT PASSES

Commercial vendors will be issued with two complimentary event access passes per site application. Applications for extra staff passes will be considered based on site type and size.

ELECTRICAL LEADS

All power leads and gas bottles must display current inspection tag.

RAFFLES

Raffles are not permitted to be run from any commercial site/stall or breed stand without the express permission of the Scenic Rim Clydesdale Spectacular Sub-committee.

PRIVACY

Personal information provided to us via your application will be kept confidential.

APPLICATION FORM

Please email the event organizers to request a site application form.

info@clydesdalespectacular.com.au

GENERAL

All applications are accepted subject to the discretion of the Scenic Rim Clydesdale Spectacular Sub-committee.

The Scenic Rim Clydesdale Spectacular reserves the right not to accept an application they deem is not appropriate to the event.

EVENT CONTACT

**Scenic Rim Clydesdale Spectacular
Event Organisers:**

P: 1300 CLYDIE (1300 259 343)

E: info@clydesdalespectacular.com.au

W: www.clydesdalespectacular.com.au

All application and admin enquiries:

Greta Stanfield

Event Organiser

Mob: 0407 960 029

(Available anytime)

On-site event enquiries and bump-in and bump-out:

David Stanfield

Commercial Manager

Mob: 0423 020 627

(Available Thurs 13th to Sunday 16th June 2024)