

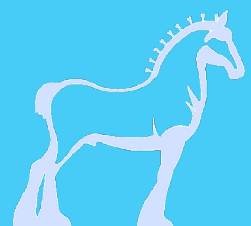
2022

JUNE 11 - 12

SRCS COMMERCIAL SITES



Version 1.3



Scenic Rim Clydesdale Spectacular
Commercial Site Handbook 2022

10 Years of Clydesdale Spectacular

EVENT INFORMATION

COMMERCIAL SITE APPLICATIONS OPEN:
1st December 2022

COMMERCIAL SITE APPLICATIONS CLOSE:
Friday 25th February 2022

EVENT DATES:

TRADING DAYS:

Saturday 11th June 2022
Sunday 12th June 2022

BUMP-IN:

Thursday 9th June 2022 (after 2pm)
Friday 10th June 2022

BUMP-OUT:

Monday 13th June 2022

TRADING TIMES:

SATURDAY 8.00am – 4.30pm
SUNDAY 8.00am – 4.30pm

The Scenic Rim Clydesdale Spectacular is a two (2) day event. Commercial Vendors must trade both days of the event and trading hours must be strictly adhered to.

BUMP-IN

Vehicle access is only permitted on days prior to the event and between 5:00am and 7:00am on Saturday morning.

Vehicles are not permitted to drive into any pavilion including the Scots Pavilion.

Please follow the instructions of the Operations Manager and any other Event Staff when parking your vehicle.

BUMP-OUT

Any abandoned goods or temporary structures left at the Boonah Showgrounds after Bump-Out become the property of the Boonah Show Society Inc.

Parking onsite for the removal of goods is only allowed after the Operations Manager has deemed the site safe for the public after the event. Please follow the instructions of the Operations Manager and any other Event Staff when parking your vehicle.

COMMERCIAL PERSONNEL

APPLICATIONS & EVENT ORGANISER:

Greta Stanfield
(All contact prior to the event)

COMMERCIAL OPS MANAGER & WHS OFFICER:

David Stanfield
(All contact during the event)

FEES & CHARGES

FOOD VENDORS:

Commercial Food Vendor	\$200
Power Outlet (Qty 1)	\$15
Power Outlet (Qty 2)	\$30
Power Outlet (Qty 3)	\$45
Power Outlet (Qty 4)	\$60

OUTDOOR COMMERCIAL SITE:

3m Frontage	\$60
6m Frontage	\$80
7.5m Frontage	\$90
9m Frontage	\$95
12m Frontage	\$105
15m Frontage	\$125

No powered sites available outdoors

INDOOR SCOTS PAVILION:

3m Frontage	\$60
6m Frontage	\$80
7.5m Frontage	\$90
9m Frontage	\$95
12m Frontage	\$105

(Only one 12m site available please check prior to application)

Power Outlet (Qty 1) \$15

NO REFUNDS WILL BE GIVEN AFTER CLOSE OF APPLICATIONS. IF THE EVENT IS CANCELLED DUE TO COVID-19 OR YOU ARE UNABLE TO ATTEND DUE TO COVID-19 RELATED LOCKDOWNS A FULL REFUND WILL BE GIVEN.

COVID-19 INFORMATION

Please read the most current COVID-Safe information on our website – www.clydesdalespectacular.com.au

FRONTAGE

Tent guide ropes and draw bars should be included in maximum frontage and depth measurements. If your frontage falls

between a specified frontage, please choose the higher frontage (meters).

REFUNDS

No refunds will be given after close of applications.

If COVID-19 restrictions cause the cancellation of the event, SRCS will issue a full refund of entry fees. If you are unable to attend due to a COVID-19 related lockdown a full refund will be given.

PUBLIC LIABILITY INSURANCE

All Commercial Vendors must supply current Certificate of Currency for Public Liability Insurance.

COVID-SAFE

All Commercial Vendors must supply current COVID-Safe requirements. These requirements will depend on the most up-to-date government direction at the time of the event.

COVID-Safe Requirements ALL COMMERCIAL STALLS:

- ✓ Provide an appropriate alcohol-based hand sanitizer at your stall.
- ✓ Encourage one-way flow of pedestrian traffic in and/or past your stall.
- ✓ Stay at your stall and avoid interaction between other stall owners.

- ✓ Monitor physical distancing measures in queues at your stall, ensuring that queues do not cross main foot traffic.

COVID-Safe Requirements FOOD VENDORS:

- ✓ Refer to pages 6-9 of the *Work health and safety during COVID-19: Guide to keeping your workplace safe, clean and healthy* and ensure appropriate protective equipment and available for use by you and your staff.
- ✓ Ensure all staff complete appropriate training as outlined in the 'hospitality social distance program' section of the Food Services COVID Safe Industry Plan at: <https://www.covid19.qld.gov.au/government-actions/approved-industry-covid-safe-plans>. Please attach copies of completed training for each staff member.
- ✓ Ensure you and your staff complete COVID Safe for Dining In (micro-credential) Training available via Queensland TAFE: <https://tafeqld.edu.au/covid-safe>. This course is government funded. Please attach copies of certificates for each staff member.
- ✓ Monitor queues in front of your food stall to maintain physical distancing. Cease operation if distancing measures cannot be maintained.

FOOD LICENSING

Food Vendors must supply all current and appropriate food licensing and food handling paperwork.

ONSITE SECURITY

A security guard will be available during trading hours of the event.

ONSITE CAMPING

Camping

If you need to camp behind or close to your commercial site for security, this must be pre-arranged and booked at time of application.

Camping Fees

Non-powered campsite (tent only):
\$10 per/person, per/night
Camping fees to be paid at time of applications.

Campfires

Campfires are permitted on Boonah Showgrounds so long as they are contained in an appropriate fire pit. Campfires will be prohibited if the local fire & rescue service advises a district or area fire ban. Boonah Show Society also reserves the right to ban campfires for the safety of campers, patrons and event attendees.

Dogs

Are permitted onsite for the duration of the Scenic Rim Clydesdale Spectacular (Monday before and after). Dogs must be contained or on a leash and please clean up after them.

If you would like to bring your dog onsite other times of the year or for to other events held on the Showgrounds please enquire directly with the Boonah Show Society Secretary on 07 5463 1124.

SITE ACCESS

Commercial vendors can access the Showground facilities no earlier than Thursday 2pm prior to the event and no later than Monday 10am after the event.

Scots Pavilion & Food Vendors can Bump-In on Thursday 9th (after 2pm) or Friday 10th June 2022. They are NOT permitted to Bump-In on Saturday morning.

Outdoor Commercial Vendors can Bump-In on Thursday 9th (after 2pm) or Friday 10th June 2022 and on Saturday 11th June 2022 between 5:00am-7:00am.

ALL VENDORS must be ready to trade by 8:00am Saturday morning.

ALL VEHICLES must be removed from the event site by 7:00am on Saturday morning.

SAFETY REQUIREMENTS

It is a condition of entry during the bump-in and bump-out that the following rules are adhered to:

- ALL persons accessing Boonah Showgrounds MUST provide their own high visibility vest and it must be worn at all times during bump-in and bump-out.
- Closed in shoes must be worn (no thongs, sandals etc).

- Other Personal Protective Equipment (PPE) is to be used as required.

Failure to comply with these requirements will mean immediate removal from the site.

COMMERCIAL SITE EVENT PASSES

Commercial vendors will be issued with two complimentary photo ID event access passes per site application. Applications for extra staff passes will be considered based on site type and size.

ELECTRICAL LEADS

All power leads and gas bottles must display current inspection tag.

RAFFLES

Raffles are not permitted to be run from any commercial site/stall or breed stand without the express permission of the Scenic Rim Clydesdale Spectacular Subcommittee.

PRIVACY

Personal information provided to us via your application will be kept confidential.

APPLICATION FORM

Please email the event organizers to request a site application form.
info@clydesdalespectacular.com.au

GENERAL

All applications are accepted subject to the discretion of the Scenic Rim Clydesdale Spectacular Sub-committee. The Scenic Rim Clydesdale Spectacular reserves the right not to accept an application they deem is not appropriate to the event.

EVENT CONTACT

Scenic Rim Clydesdale Spectacular
Event Organisers:

P: 1300 CLYDIE (1300 259 343)

E: info@clydesdalespectacular.com.au

W: www.clydesdalespectacular.com.au